

# PRIVACY POLICY BiosparQ BV

## Privacy Statement

Date: May 25, 2018

Personal data are processed through our website. We consider careful handling of personal data of great importance.

In our processing we comply with the requirements set by the privacy legislation. That means, among other things, that:

- We **clearly state the purposes** for which we process personal data. We do this via this privacy statement;
- We **limit our collection of personal data** to only the personal data necessary for legitimate purposes;
- We first **ask you for explicit permission** to process your personal data in cases where your consent is required;
- We take **appropriate security measures** to protect your personal data and also requirements of parties that process personal data in our order;

In this privacy statement we explain which personal data we collect and use and for what purpose. We encourage you to read this privacy statement carefully.

### What information does BiosparQ have about me?

In order to offer our website and thus our services, we process personal data. With the concept of personal data is meant information with which a person can be identified.

We process the following personal data for the purposes mentioned in this privacy statement:

- Name
- e-mail address
- Phone number

### Why does BiosparQ need my data?

We do not collect or use your personal data for purposes other than the purposes described in this privacy statement, unless we have obtained your permission in advance.

### Forms and newsletter

The website contains a form that you can use to get in touch with us about different topics.

We will retain the information you provide us with this form as long as necessary or reasonable for the complete answering and / or processing of your request. We also offer a newsletter with which we inform interested parties about our services and activities. Each newsletter contains a link with which you can unsubscribe. Your e-mail address will only be added to the list of subscribers with your explicit permission.

## Application procedure

We collect and process data from applicants for the application procedure.

Your personal data will then be deleted no later than 4 weeks after the end of the application procedure if you have not received the job. If we have your permission to keep the data for a longer period of time, for example because suitable functions may be released in the future, this period will be 1 year.

## Can I withdraw my permission?

If a processing is based on your consent, you are entitled to revoke it at any time (without retroactive effect). Please contact us via the details below.

## Are my details provided to third parties?

We only use - if necessary - third parties for the execution of our services and activities. If these third parties have access to your data, we always take appropriate measures to ensure that your data is adequately protected and used exclusively for the intended purposes.

## Does BiosparQ ensure that my data is protected?

BiosparQ has taken appropriate technical and organizational measures to protect the personal data you provide against unauthorized use.

These measures include, but are not limited to:

- BiosparQ ensures that its network connections are secure (SSL);
- Personnel and third parties are obliged to maintain confidentiality;
- Access to personal data is limited to certain authorized persons;
- Staff are trained around privacy;
- ICT policy, incl.: password policy.

For more information about our security, please contact us using the details below.

## Does BiosparQ use Cookies?

For all information regarding the use of cookies click [here](#).

## Can this privacy statement be changed?

We reserve the right to make changes to this privacy statement. It is advisable to consult this privacy statement regularly so that you are aware of these changes.

## Does this statement also apply to websites where I end up on the BiosparQ website?

This privacy statement does not apply to websites of third parties that are connected to this website by means of links. We can not guarantee that these third parties handle your personal data in a reliable or secure manner. We advise you to read the privacy and cookie statement of these websites before using these websites.

## What are my privacy rights?

You have the following privacy rights:

- The right to view your personal data;
- The right to change your personal data;
- The right to have your personal data removed;
- The right to request a data export of your personal data (which you have provided to us);
- The right to request correction or addition (instead of "restriction"?) Of your personal data (motivated);
- The right to object to the processing of your personal data (motivated).

You can submit a request via the information below.

## Can I file a complaint?

Do you have a complaint about the processing of your personal data? Then we will gladly discuss this with you. Under the privacy legislation, you also have the right to file a complaint about incorrect processing of your personal data with the Dutch Data Protection Authority. For more information, please contact the Dutch Data Protection Authority

## How can I reach BiosparQ?

For questions or requests about this privacy statement or your personal data, you can contact us at any time via the information below.

## Contact details BiosparQ:

BiosparQ BV  
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NL-2333 BD Leiden  
Nederland  
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e-mail : [info@biosparq.nl](mailto:info@biosparq.nl)